



Volunteer Position Description

Position Title: Rooftop Ranger

Department: Education

Staff Supervisor: Rooftop Coordinator (Education Staff)

Position Description

The Rooftop Ranger will help with a variety of tasks for the four-season rooftop exhibit, the Rooftop Ramble. Volunteer tasks may include assisting with educational programs, helping to care for animals, and assisting with upkeep of greenhouse and outdoor gardens including planting, weeding, and watering. This position involves year-round, outdoor work.

Duties and Activities

- Greets visitors and answers visitor questions
- Assist staff with programming activities as requested
- Assist staff with upkeep of gardens including planting, weeding, pruning, and watering
- Help maintain: chicken coop and pigeon loft, turtle, fish, snake, and frog tanks
- Assist staff during emergency situations, following their directions
- Promote volunteerism at MCM
- Interact with all visitors in a friendly, professional manner, with exemplary customer service
- Maintain a current knowledge of: museum programs, services, events, State Street, and the surrounding area
- Perform other tasks as requested by staff supervisor

Time Commitment

- Minimum 12 week commitment
- Choose 1 shift to attend on a weekly basis
- Shift times: Sunday through Saturday: 9:00 am – 11:00 am, 11:00 am – 1:00 pm, 1:00 pm – 3:00 pm, 3:00 pm – 5:00 pm. Also on Thursdays: 5:00 pm – 8:00 pm.
- Please note: shifts are filled on a first-come, first-serve basis

Qualifications: General

- Be at least 12 years old or be part of a Family Volunteer team
- Open availability during museum hours
- Able to relate well to people of all ages and backgrounds
- Must be able to interpret social cues and make appropriate decisions
- Able to work successfully as a team player
- Self-motivated and able to work well with little supervision
- Complete a Volunteer Application, clear a background check, and attend a volunteer interview
- Able to attend a General MCM Orientation and complete training specific to the volunteer position

Qualifications: Physical

- Able to see and hear visitors and staff
- Able to communicate clearly with visitors and staff
- Able to be outdoors in varying weather conditions
- May need to kneel or crouch for gardening tasks

Qualifications: Education

- Basic math, verbal, and communication skills

Preferred Knowledge and Skills

- Experience working with children and/or families

- Previous experience in gardening, educational science programming, or horticulture

Position Benefits

- Interact with both children and adults
- Learn more about educational program planning and facilitation for children
- Volunteer outdoor and indoor
- Learn more about horticulture, native animals, chicken-keeping, and environmental education

Physical Demands and Environment

The physical demands and work environment characteristics described here are representative of those that must be met by a volunteer to successfully perform the essential functions of this position. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions. While performing the duties of this position, the volunteer is regularly required to sit, walk, and bend over; frequently required to use hands to finger, handle, or feel; and required to talk, hear, and see with the ability to focus. The volunteer may occasionally lift and or move up to 30 pounds. The noise level in the work environment is variable and unpredictable. The position involves year-round outdoor work.



Volunteer Position Description

Position Title: Rooftop Ranger

Department: Education

Staff Supervisor: Rooftop Coordinator (Education Staff)

Position Description

The Rooftop Ranger will help with a variety of tasks for the four-season rooftop exhibit, the Rooftop Ramble. Volunteer tasks may include assisting with educational programs, helping to care for animals, and assisting with upkeep of greenhouse and outdoor gardens including planting, weeding, and watering. This position involves year-round, outdoor work.

Duties and Activities

- Greets visitors and answers visitor questions
- Assist staff with programming activities as requested
- Assist staff with upkeep of gardens including planting, weeding, pruning, and watering
- Help maintain: chicken coop and pigeon loft, turtle, fish, snake, and frog tanks
- Assist staff during emergency situations, following their directions
- Promote volunteerism at MCM
- Interact with all visitors in a friendly, professional manner, with exemplary customer service
- Maintain a current knowledge of: museum programs, services, events, State Street, and the surrounding area
- Perform other tasks as requested by staff supervisor

Time Commitment

- Minimum 12 week commitment
- Choose 1 shift to attend on a weekly basis
- Shift times: Sunday through Saturday: 9:00 am – 11:00 am, 11:00 am – 1:00 pm, 1:00 pm – 3:00 pm, 3:00 pm – 5:00 pm. Also on Thursdays: 5:00 pm – 8:00 pm.
- Please note: shifts are filled on a first-come, first-serve basis

Qualifications: General

- Be at least 12 years old or be part of a Family Volunteer team
- Open availability during museum hours
- Able to relate well to people of all ages and backgrounds
- Must be able to interpret social cues and make appropriate decisions
- Able to work successfully as a team player
- Self-motivated and able to work well with little supervision
- Complete a Volunteer Application, clear a background check, and attend a volunteer interview
- Able to attend a General MCM Orientation and complete training specific to the volunteer position

Qualifications: Physical

- Able to see and hear visitors and staff
- Able to communicate clearly with visitors and staff
- Able to be outdoors in varying weather conditions
- May need to kneel or crouch for gardening tasks

Qualifications: Education

- Basic math, verbal, and communication skills

Preferred Knowledge and Skills

- Experience working with children and/or families

- Previous experience in gardening, educational science programming, or horticulture

Position Benefits

- Interact with both children and adults
- Learn more about educational program planning and facilitation for children
- Volunteer outdoor and indoor
- Learn more about horticulture, native animals, chicken-keeping, and environmental education

Physical Demands and Environment

The physical demands and work environment characteristics described here are representative of those that must be met by a volunteer to successfully perform the essential functions of this position. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions. While performing the duties of this position, the volunteer is regularly required to sit, walk, and bend over; frequently required to use hands to finger, handle, or feel; and required to talk, hear, and see with the ability to focus. The volunteer may occasionally lift and or move up to 30 pounds. The noise level in the work environment is variable and unpredictable. The position involves year-round outdoor work.



Volunteer Position Description

Position Title: Rooftop Ranger

Department: Education

Staff Supervisor: Rooftop Coordinator (Education Staff)

Position Description

The Rooftop Ranger will help with a variety of tasks for the four-season rooftop exhibit, the Rooftop Ramble. Volunteer tasks may include assisting with educational programs, helping to care for animals, and assisting with upkeep of greenhouse and outdoor gardens including planting, weeding, and watering. This position involves year-round, outdoor work.

Duties and Activities

- Greets visitors and answers visitor questions
- Assist staff with programming activities as requested
- Assist staff with upkeep of gardens including planting, weeding, pruning, and watering
- Help maintain: chicken coop and pigeon loft, turtle, fish, snake, and frog tanks
- Assist staff during emergency situations, following their directions
- Promote volunteerism at MCM
- Interact with all visitors in a friendly, professional manner, with exemplary customer service
- Maintain a current knowledge of: museum programs, services, events, State Street, and the surrounding area
- Perform other tasks as requested by staff supervisor

Time Commitment

- Minimum 12 week commitment
- Choose 1 shift to attend on a weekly basis
- Shift times: Sunday through Saturday: 9:00 am – 11:00 am, 11:00 am – 1:00 pm, 1:00 pm – 3:00 pm, 3:00 pm – 5:00 pm. Also on Thursdays: 5:00 pm – 8:00 pm.
- Please note: shifts are filled on a first-come, first-serve basis

Qualifications: General

- Be at least 12 years old or be part of a Family Volunteer team
- Open availability during museum hours
- Able to relate well to people of all ages and backgrounds
- Must be able to interpret social cues and make appropriate decisions
- Able to work successfully as a team player
- Self-motivated and able to work well with little supervision
- Complete a Volunteer Application, clear a background check, and attend a volunteer interview
- Able to attend a General MCM Orientation and complete training specific to the volunteer position

Qualifications: Physical

- Able to see and hear visitors and staff
- Able to communicate clearly with visitors and staff
- Able to be outdoors in varying weather conditions
- May need to kneel or crouch for gardening tasks

Qualifications: Education

- Basic math, verbal, and communication skills

Preferred Knowledge and Skills

- Experience working with children and/or families

- Previous experience in gardening, educational science programming, or horticulture

Position Benefits

- Interact with both children and adults
- Learn more about educational program planning and facilitation for children
- Volunteer outdoor and indoor
- Learn more about horticulture, native animals, chicken-keeping, and environmental education

Physical Demands and Environment

The physical demands and work environment characteristics described here are representative of those that must be met by a volunteer to successfully perform the essential functions of this position. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions. While performing the duties of this position, the volunteer is regularly required to sit, walk, and bend over; frequently required to use hands to finger, handle, or feel; and required to talk, hear, and see with the ability to focus. The volunteer may occasionally lift and or move up to 30 pounds. The noise level in the work environment is variable and unpredictable. The position involves year-round outdoor work.